

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

2. Case Management and Pretrial Conferences are heard on Fridays at 1:30 p.m.

4. Parties with questions regarding scheduling of settlement conferences should contact Judge Spero's secretary, Mary Ann Gomez, at (415) 522-3691. All other scheduling questions should be addressed to courtroom deputy Snooki Puli, at (415) 522-2035.

6. Expedited motions shall include an explanation of why there is good cause to consider the motion on an expedited basis, pursuant to Civil L.R. 7-10(e).

7. In case of emergency, the Judge makes himself available for telephone conferences to resolve discovery disputes. Parties should contact courtroom deputy Snooki Puli at (415) 522- 2035 to arrange a telephonic conference with the Judge. If possible, each party should provide a letter to chambers of 1 to 2 pages stating its position prior to the telephone conference. The Judge may decline to conduct a telephone conference if he believes that the circumstances do not constitute an emergency.

8. Motions for summary judgment shall be accompanied by a statement of the material facts not in dispute supported by citations to admissible evidence. The parties shall file a joint statement of undisputed facts where possible. If the parties are unable to reach complete agreement after meeting and conferring, they shall file a joint statement of the undisputed facts about which they do agree. Any party may then file a separate statement of the additional facts that the parties contends are undisputed. A party who, without substantial justification, contends that a fact is in dispute is subject to sanctions.

9. For all papers filed on any matter pending before Judge Spero, a chambers' copy shall be provided and clearly marked. Chambers' copies of documents shall be submitted on 3-hole punched paper. Documents may be submitted on CD-ROM with hypertext links to exhibits.

IT IS SO ORDERED.

Dated: March 21, 2000

JOSEPH C. SPERO
United States Magistrate Judge